

8.11

From: Mayor Richard Gould <mayor.gould@calvintownship.ca>
Sent: January 9, 2025 8:00 AM
To: CAO <CAO@calvintownship.ca>; Deputy Clerk <DeputyClerk@calvintownship.ca>
Subject: The agenda for our meeting on the 14th.

Hi Donna and Trish,

We are still in the grips of the cold. I hope you all have safe travels this morning.

I would like to make sure that Papineau Cameron's recent (December I believe) resolution about the building code be on the agenda. They passed a motion asking the government to amend the Ontario Building Code to make it easier and cheaper to build within the province. The motion also called for the province to offer ready-to-go housing plans available for a decent price. I would like to offer the council the opportunity to support (or not support) this resolution.

Also

I would like to add the following to the agenda for our next meeting.

Resolution for Promoting Development in Calvin Township

Whereas there is an interest expressed by council members to work towards development in Calvin Township;

And whereas, finding ways to promote and facilitate development involves extensive research and creative thinking;

And whereas there is a lack of understanding among residents and council regarding various municipal rules and regulations governing severances, zoning, and building permits;

It is therefore resolved that the council authorizes the mayor and all individual councillors to research methods of promoting development within the community. Each councillor will report back to the council as a whole at the last council meeting of February 2025 with their suggestions. And it is further resolved that we hereby authorize the Mayor and councillors to actively promote development within the township.

This resolution aims to address the need for informed decision-making and proactive strategies to enhance development opportunities in Calvin Township.

If you have any questions, please feel free to contact me on Thursday.

Best wishes for a great day,
Richard.

CAO07-2025

CAO report to Council – Appointment of Deputy Clerk

PURPOSE:

To appoint a new Deputy Clerk

BACKGROUND:

The Deputy Clerk position has been vacant since Oct 29, 2024. Council previously formally agreed with the CAO's recommendation to promote from within and offer the position to Trish Araujo once the position she held, Administrative Assistant was filled in the new year. This promotion aligns with the Municipality's Human Resource policy AND its Collective Agreement with unionized staff.

RESULT:

Through a competitive process, the Administrative Assistant position has been filled by Sylvia Ross. Trish Araujo can now commence her new role as the Deputy Clerk.

Recommendation to Council

That By-law 2023-042 appointing T. Scroope who has since vacated Deputy Clerk role be repealed, and that Council appoint Trish Araujo as the Deputy Clerk effective January 2, 2024.

Respectfully submitted,



Donna Maitland, CAO

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2025-____

BEING A BY-LAW TO APPOINT AN DEPUTY CLERK/RECORDS MANAGEMENT
COORDINATOR

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5(1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Municipal Administration

Section 227 of the *Municipal Act* provides it is the role of the officers and employees of the municipality to implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions.

Deputy Clerk

Section 228(2) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended ("*Municipal Act*") provides that Council may by by-law appoint a Deputy Clerk who shall have all the powers and duties of the Clerk under the *Municipal Act* and every other Act.

Preamble

The *Municipal Act* allows municipalities to appoint a Deputy Clerk who has the powers and authorities of the Clerk.

It is important for the municipal business to continue in the absence of the Clerk Council for the Corporation of the Municipality of Calvin requires a Deputy Clerk.

Decision

Council of the Corporation of the Municipality decides it in the best interest of the Corporation to appoint a Deputy Clerk who shall report explicitly to and only take direction from the CAO.

Direction

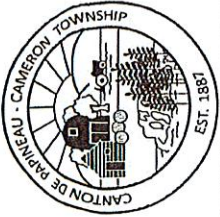
NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. That By-Law 2023-042 a By-Law appointing T. Scroope as the Deputy Clerk be repealed and that Trish Araujo hereby be appointed as the Deputy Clerk for the Corporation of the Municipality of Calvin effective January 2, 2025.
2. That the powers and duties of the Deputy Clerk shall be those powers and duties of the Clerk as set forth in the *Municipal Act* and every other Act.
3. This by-law takes effect on the day of its final passing.

Read and adopted by Resolution_2025-_____ this 14th Day of January 2025.

Mayor

CAO Clerk Treasurer



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
E-mail: clerk@papineaucameron.ca Website: www.papineaucameron.ca

November 13, 2024

The Honourable Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Ontario Building Code

The Council of Papineau-Cameron met at their regular Council meeting on November 12, 2024 and passed the attached resolution 2024-328.

Feel free to contact us if you have any questions.

Sincerely,

Jason McMartin, BA, ADA
CAO/Clerk-Treasurer

Encl. Council Resolution 2024-328

- c.c. Hon. Paul Calandra MPP, Minister of Municipal Affairs and Housing
Hon. Michael Parsa MPP, Minister of Children, Community and Social Services
Hon. Victor Fedeli MPP, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade
Association of Municipalities of Ontario
Ontario Building Officials Association
Municipalities of Ontario



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
Website: www.papineaucameron.ca

DATE: November 12, 2024 **RESOLUTION NUMBER:** 2024- 328

MOVED BY: *Shelley Belanger* **SECONDED BY:** *McKenzie*

WHEREAS Ontario is facing a significant affordable housing crisis, with many residents struggling to secure safe and affordable living accommodations;

AND WHEREAS the crisis of homelessness in Ontario continues to affect thousands of individuals and families, necessitating urgent and effective housing solutions;

AND WHEREAS the current Ontario Building Code contains regulations that may inadvertently hinder the development of affordable housing by imposing excessive costs and barriers on individuals and developers;

AND WHEREAS current building code regulations may restrict the development of innovative housing solutions designed to address the needs of homeless individuals and families;

AND WHEREAS an increase in affordable housing units is essential to promote economic stability, community well-being, and social equity within Ontario;

AND WHEREAS providing pre-approved affordable housing plans can streamline the construction process, reduce costs, and facilitate quicker access to housing for those in need;

THAT the Council of Papineau-Cameron Township hereby calls on the Ontario government to amend the Ontario Building Code to include provisions for pre-approved affordable housing plans specifically aimed at supporting low income and homeless individuals, including:

1. Standardized Designs: Creating a set of pre-approved housing designs that meet safety and quality standards while being cost-effective and quick to construct.
2. Flexible Design Standards: Allowing for innovative building designs and materials that meet affordability criteria while ensuring safety and livability.
3. Community Integration: Ensuring that these housing designs can be integrated into existing neighborhoods in a way that respects community character and promotes acceptance.
4. Support for Diverse Models: Including options for various types of housing, such as tiny homes, modular units, and converted shipping containers, to cater to different needs and preferences.

AND FURTHER THAT the Council of Papineau-Cameron Township encourages the Ontario government to engage with stakeholders, including architects, housing advocates, and service providers, to develop these pre-approved plans that effectively address the needs of low income and homeless individuals;

AND FURTHER THAT this resolution be provided to the Hon. Doug Ford, Premier of Ontario, Hon. Paul Calandra, Minister of Municipal Affairs and Housing, Hon. Michael Parsa, Minister of Children, Community and Social Services, Hon. Victor Fedeli, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade, Association Municipalities of Ontario, Ontario Building Officials Association, Municipalities of Ontario.

CARRIED: *Robert Corriveau* **NOT CARRIED:** **COPY**
(Mayor) (Mayor)

Recorded Vote (Upon Request of Councillor: _____) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES Signature	NO Signature	ABSTAIN Signature
Mayor Robert Corriveau			
Deputy Mayor Shelley Belanger			
Councillor Keith Dillabough			
Councillor Jason Bélanger			
Councillor Mélanie Chenier			

December 20, 2024

CAO01-2025

CAO report to Council – Fire Protection Grant Application Results

PURPOSE:

To advise Council of the results of an application for funding to the Ontario Government to support the replacement of bunker gear and to enter into a Transfer Payment Agreement with His Majesty the King.

BACKGROUND:

In response to a call for applications from the Ontario Government, in Sept 2024 the Municipality applied for funding for \$21,529.77 to replace ageing bunker gear. The maximum grant requests could be \$25,000.00.

RESULTS:

On December 19th, the Ministry of Solicitor General advised that Municipality's application for funding was approved for \$8,230.45. These funds are to be allocated specifically to the costs associated with replacing bunker gear and must be committed to by March 31, 2025, and spent by December 31, 2025.

Actual costs for gear purchased to Dec 31, 2024 (\$20,986.51, including HST).

Recommendation to Council

To enter into a Transfer Payment Agreement with His Majesty the King in right of Ontario for the purposes of replacing bunker gear under the terms and conditions outlined in the Transfer Payment Agreement attached to the CAO report to Council presented on January 14, 2025 and to authorize the Mayor or Deputy Mayor and the CAO to bind the Agreement on behalf of the Municipality, and to apply these funds against recent purchases if permission received by the Fire Marshall's Office.

Respectfully submitted,



Donna Maitland, CAO

8.9

September 25, 2024

CAO Report to Council: Fire Protection Grant- Information Only

PURPOSE: To provide Council with details of the 2024 Fire Protection Grant application

BACKGROUND: In July 2024, the Ontario Ministry of the Solicitor General announced the 2024 Fire Protection Grant application to be open, with a deadline of September 5, 2024. The grant program would fund projects whose objectives align with at least one of the following objectives: Cancer Prevention: Equipment and Supplies; Cancer Prevention – PPE; Cancer Prevention – Minor Infrastructure; Minor Infrastructure Modernization – Enhanced Broadband and Internet Connectivity.

Program Information including guidelines and a request for qualifying items for an application was submitted by the Fire Marshall's Office and the CAO to the Fire Chief in July, August and September.

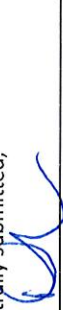
On September 10th, an extension to the deadline was approved by the Ministry, and an application for funding for \$21,529.77 was submitted to support the purchase of bunker gear, for the fire department. This amount was supported by a supplier quote as requested and received that day from Deputy Fire Chief Whalley.

Application results will be announced at an unknown future date.

OPTIONS:

That Council for the Corporation of the Municipality of Calvin receive this report.

Respectfully submitted,



Donna Maitland, CAO



January 14, 2025

Resolution Number: 2025-

By-Law Number: 2025-

Moved by: Councillor

Seconded by: Councillor

WHEREAS THE MUNICIPALITY OF CALVIN applied for funding to the Ontario Government for the purpose of purchasing new bunker gear; and

WHEREAS THE Ontario Government has notified the Municipality of its desire to enter into a Transfer Ontario Payment Agreement with the Municipality for a total amount of \$8,230.45 for this purpose;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby adopts the attached bylaw, Bylaw Number: to authorize the municipality to enter into a funding agreement with His Majesty the King in right of Ontario, as represented by the Office of the Fire Marshall in accordance with the terms and conditions outlined in the agreement.

AND THAT the Mayor and/or Deputy Mayor and the Chief Administrative Officer are authorized to execute the funding agreement on behalf of the municipality.

AND FURTHER that the Council directs staff to take all necessary steps to implement the terms of the funding agreement and to ensure compliance with the conditions outlined therein.

AND FURTHER that this resolution shall take effect immediately upon adoption.

Result:



By-Law Number: 2025-_____

WHEREAS:

The Corporation of the Municipality of Calvin has been offered funding from the Government of Ontario to support the purchase of bunker gear.

The Government of Ontario requires a formal agreement to be entered into with the Municipality to receive and utilize the funds as granted.

The Council of the Municipality of Calvin deems it necessary and in the best interests of the Municipality to enter into the funding agreement under the terms and conditions described therein;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF CALVIN ENACTS AS FOLLOWS:

Authorization to Enter Into Agreement

The Corporation of the Municipality of Calvin is hereby authorized to enter into the funding agreement with His Majesty the King in right of Ontario as represented by the Office of the Fire Marshal for the purpose of purchasing bunker gear.

Execution of Agreement

The Mayor or Deputy Mayor and the Chief Administrative Officer (CAO), are hereby authorized to sign and execute the funding agreement on behalf of the Corporation of the Municipality of Calvin, subject to the terms and conditions outlined in the agreement.

Use of Funds

The funds received under the agreement will be used to purchase bunker gear in accordance with the terms and conditions outlined in the agreement.

Compliance with Terms

The Corporation of the Municipality of Calvin shall comply with all terms, conditions, and reporting requirements outlined in the funding agreement, as well as any applicable laws and regulations.

Effectiveness

This bylaw shall come into effect on the date of its adoption.

Signed and Sealed this 14th Day of January 2025

Mayor Richard Gould

CAO Donna Maitland

CAO

From: Maki, Brian (SOLGEN) <Brian.Maki@ontario.ca>
Sent: December 19, 2024 2:28 PM
To: CAO; Fire Dept
Cc: OFM Grants (SOLGEN); Desormeaux, Cheryl (SOLGEN); Costoff, Brittany (SOLGEN)
Subject: Fire Protection Grant 2024-25 - Transfer Payment Agreement
Attachments: CALVIN-2024-11-1-3021708076-TPA-FINAL.pdf

Sensitivity: Personal

Good afternoon Donna,

Thank you for submitting an application for the Fire Protection Grant. Applications for Year 1 have been approved with funds allocated proportionate to the number of active fire stations in a municipality, ensuring a fair, transparent and consistent disbursement of funds to municipalities across Ontario.

The Fire Protection Grant allocation is based on projects undertaken at the local level, targeting cancer prevention initiatives for firefighters and minor infrastructure modernization.

Please find attached an **updated** copy of the Transfer Payment Agreement (TPA) for your municipality to review and finalize. The TPA must be completed and returned to OFM to permit the release of grant funds to your municipality for the 2024-25 fiscal year. Send the completed TPA to OFMGrants@ontario.ca with your Municipality name included in the subject line, and include a cc to brian.maki@ontario.ca

Transfer Payment Agreement highlights:

Page 1 – OFM will enter the effective date once received back from your municipality.

The **Signature page** to be completed by the designated signing authority for you municipality.

Schedule “B” identifies the Fire Protection Grant funds and requires completion of Contact information.

Schedule “C” confirms the Project purpose and focus, approved grant funding and project(s) basic summary.

Schedule “D” confirms funding to the municipality upon execution of the agreement and identifies that copies of invoices and receipts for the approved project(s) are to be provided to OFM as part of the required Report Back. Dates for the commitment of funds and the final date that funds must be spent are specified here.

Schedule “F” identifies the requirement for a Report Back outlining how the grant was utilized and the benefit(s) achieved. The Report Back will be provided at a later date for your completion.

Thank you again for your efforts to help improve the health and safety of firefighters through cancer prevention initiatives.

Should you have any questions, please contact me.

Regards,

Brian Maki

Fire Protection Adviser, Field and Advisory Services | Office of the Fire Marshal
Ministry of Solicitor General | Ontario Public Service
705-521-3457 | brian.maki@ontario.ca



Working together towards making Ontario a fire safe place to live, work and play.

ONTARIO TRANSFER PAYMENT AGREEMENT

THE AGREEMENT is effective as of the

BETWEEN:

His Majesty the King in right of Ontario
as represented by the enter the full legal title of the Minister
(the "Province")

- and -

The Township of Calvin
(the "Recipient")

CONSIDERATION

In consideration of the mutual covenants and agreements contained in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

- 1.1 Schedules to the Agreement. The following schedules form part of the Agreement:
 - Schedule "A" - General Terms and Conditions
 - Schedule "B" - Project Specific Information and Additional Provisions
 - Schedule "C" - Project
 - Schedule "D" - Budget
 - Schedule "E" - Payment Plan
 - Schedule "F" - Reports.
- 1.2 Entire Agreement. The Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 Conflict or Inconsistency. In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

3.0 COUNTERPARTS

3.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

4.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

5.0 ACKNOWLEDGEMENT

5.1 The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);
- (b) His Majesty the King in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:

- (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
- (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project;
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act; and
- (f) the Province is bound by the *Financial Administration Act* (Ontario) (“FAA”) and, pursuant to subsection 11.3(2) of the FAA, payment by the Province of Funds under the Agreement will be subject to,
 - (i) an appropriation, as that term is defined in subsection 1(1) of the FAA, to which that payment can be charged being available in the Funding Year in which the payment becomes due; or
 - (ii) the payment having been charged to an appropriation for a previous fiscal year.

SIGNATURE PAGE FOLLOWS

The Parties have executed the Agreement on the dates set out below.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the Office of the Fire Marshal**

Date

Name: Carrie Clarke

Title: Deputy Fire Marshal

The Township of Calvin

Date

Name:

Title:

I have authority to bind the Recipient

Date

Name:

Title:

I have authority to bind the Recipient

SCHEDULE "A"
GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 Interpretation. For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

A1.2 Definitions. In the Agreement, the following terms will have the following meanings:

"Additional Provisions" means the terms and conditions set out in Schedule "B".

"Agreement" means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

"Budget" means the budget attached to the Agreement as Schedule "D".

"Business Day" means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section A12.1.

"Expiry Date" means the expiry date set out in Schedule "B".

"Funding Year" means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and
- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31 or the Expiry Date, whichever is first.

“**Funds**” means the money the Province provides to the Recipient pursuant to the Agreement.

“**Indemnified Parties**” means His Majesty the King in right of Ontario, and includes His ministers, agents, appointees, and employees.

“**Loss**” means any cause of action, liability, loss, cost, damage, or expense (including legal, expert and consultant fees) that anyone incurs or sustains as a result of or in connection with the Project or any other part of the Agreement.

“**Maximum Funds**” means the maximum set out in Schedule “B”.

“**Notice**” means any communication given or required to be given pursuant to the Agreement.

“**Notice Period**” means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A12.3(b), and includes any such period or periods of time by which the Province extends that time pursuant to section A12.4.

“**Parties**” means the Province and the Recipient.

“**Party**” means either the Province or the Recipient.

“**Proceeding**” means any action, claim, demand, lawsuit, or other proceeding that anyone makes, brings or prosecutes as a result of or in connection with the Project or with any other part of the Agreement.

“**Project**” means the undertaking described in Schedule “C”.

“**Records Review**” means any assessment the Province conducts pursuant to section A7.4.

“**Reports**” means the reports described in Schedule “F”.

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 **General.** The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 **Execution of Agreement.** The Recipient represents and warrants that it has:

- (a) the full power and capacity to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

A2.3 **Governance.** The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;

- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 **Supporting Proof.** Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 **Term.** The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0 or Article A12.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 **Funds Provided.** The Province will:

- (a) provide the Recipient with Funds up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan attached to the Agreement as Schedule "E"; and
- (c) deposit the Funds into an account the Recipient designates provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 **Limitation on Payment of Funds.** Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof required pursuant to section A10.2;
- (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project; and
- (c) the Province may adjust the amount of Funds it provides to the Recipient for any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.2.

A4.3 **Use of Funds and Carry Out the Project.** The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has been or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.
- (e) not use funds to cover any cost that has or will be funded by the recipients regular operating or capital budget.

A4.4 **Interest-Bearing Account.** If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 **Interest.** If the Recipient earns any interest on the Funds, the Province may do either or both of the following:

- (a) deduct an amount equal to the interest from any further instalments of Funds;
- (b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 **Rebates, Credits, and Refunds.** The Province will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 **RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS**

A5.1 **Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will do so through a process that promotes the best value for money.

A5.2 **Disposal.** The Recipient will not, without the Province's prior consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the amount as set out in Schedule "B" at the time of purchase.

A6.0 CONFLICT OF INTEREST

A6.1 **Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions, has outside commitments, relationships, or financial interests that could, or could be seen by a reasonable person to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.2 **No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest unless:

- (a) the Recipient:
 - (i) provides Notice to the Province disclosing the details of the actual, potential, or perceived conflict of interest; and
 - (ii) requests the consent of the Province to carry out the Project with an actual, potential, or perceived conflict of interest;
- (b) the Province provides its consent to the Recipient carrying out the Project with an actual, potential, or perceived conflict of interest; and
- (c) the Recipient complies with any terms and conditions the Province may prescribe in its consent.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 **Province Includes.** For the purposes of sections A7.4, A7.5 and A7.6, "Province" includes any auditor or representative the Province may identify.

A7.2 **Preparation and Submission.** The Recipient will:

- (a) submit to the Province at the address set out in Schedule "B" :
 - (i) all Reports in accordance with the timelines and content requirements set out in Schedule "F";
 - (ii) any other reports in accordance with any timelines and content requirements the Province may specify from time to time;

- (b) ensure that all Reports and other reports are:
 - (i) completed to the satisfaction of the Province; and
 - (ii) signed by an authorized signing officer of the Recipient.

A7.3 **Record Maintenance.** The Recipient will keep and maintain for a period of seven years from their creation:

- (a) all financial records (including invoices and evidence of payment) relating to the Funds or otherwise to the Project in a manner consistent with either international financial reporting standards or generally accepted accounting principles or any comparable accounting standards that apply to the Recipient; and
- (b) all non-financial records and documents relating to the Funds or otherwise to the Project.

A7.4 **Records Review.** The Province may, at its own expense, upon twenty-four hours' Notice to the Recipient and during normal business hours enter upon the Recipient's premises to conduct an audit or investigation of the Recipient regarding the Recipient's compliance with the Agreement, including assessing any of the following:

- (a) the truth of any of the Recipient's representations and warranties;
- (b) the progress of the Project;
- (c) the Recipient's allocation and expenditure of the Funds.

A7.5 **Inspection and Removal.** For the purposes of any Records Review, the Province may take one or both of the following actions:

- (a) inspect and copy any records and documents referred to in section A7.3;
- (b) remove any copies the Province makes pursuant to section A7.5(a).

A7.6 **Cooperation.** To assist the Province in respect of its rights provided for in section A7.5, the Recipient will cooperate with the Province by:

- (a) ensuring that the Province has access to the records and documents wherever they are located;
- (b) assisting the Province to copy records and documents;

- (c) providing to the Province, in the form the Province specifies, any information the Province identifies; and
 - (d) carrying out any other activities the Province requests.
- A7.7 **No Control of Records.** No provision of the Agreement will be construed to give the Province any control whatsoever over any of the Recipient's records.
- A7.8 **Auditor General.** The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

- A8.1 **Acknowledge Support.** Unless the Province directs the Recipient to do otherwise, the Recipient will in each of its Project-related publications, whether written, oral, or visual, including public announcements or communications:
- (a) acknowledge the support of the Province for the Project;
 - (b) ensure that any acknowledgement is in a form and manner as the Province directs; and
 - (c) indicate that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.
 - (d) obtain prior written approval from the Province before using any Government of Ontario or ministry logo or symbol in any communications including press releases, published reports, radio and television programs and public or private meetings, or in any other type of promotional material, relating to the Project or this Agreement.

- A8.2 **Notice of Project-Related Communications.** Unless the Province directs the Recipient to do otherwise, the Recipient will provide written notice to the Province a minimum of 14 Business Days' in advance of all Project-related publications, whether written, oral, or visual, including public announcements or communications.

A9.0 INDEMNITY

- A9.1 **Indemnify.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any Loss and any Proceeding, unless solely caused by the gross negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 Insurance. The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount set out in Schedule "B" per occurrence, which commercial general liability insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) at least 30 days' written notice of cancellation.

A10.2 Proof of Insurance. The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage required by section A10.1; or
 - (ii) other proof that confirms the insurance coverage required by section A10.1; and
- (b) in the event of a Proceeding, and upon the Province's request, the Recipient will provide to the Province a copy of any of the Recipient's insurance policies that relate to the Project or otherwise to the Agreement, or both.

A11.0 TERMINATION ON NOTICE

A11.1 Termination on Notice. The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving 30 days' Notice to the Recipient.

A11.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

- A12.1 **Events of Default.** Each of the following events will constitute an Event of Default:
- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.2, Reports or such other reports as the Province may have requested pursuant to section A7.2(a)(ii);
 - (b) the Recipient's operations, its financial condition, its organizational structure or its control changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
 - (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver;
 - (d) the Recipient ceases to operate.

A12.2 **Consequences of Events of Default and Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient;
- (i) demand from the Recipient the payment of an amount equal to the costs the Province incurred or incurs to enforce its rights under the Agreement, including the costs of any Records Review and the costs it incurs to collect any amounts the Recipient owes to the Province; and
- (j) upon giving Notice to the Recipient, terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province.

A12.3 **Opportunity to Remedy.** If, pursuant to section A12.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A12.4 **Recipient not Remediating.** If the Province provides the Recipient with an opportunity to remedy the Event of Default pursuant to section A12.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A12.2(a), (c), (d), (e), (f), (g), (h), (i) and (j).

A12.5 When Termination Effective. Termination under Article A12.0 will take effect as provided for in the Notice.

A13.0 FUNDS AT THE END OF A FUNDING YEAR

A13.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A12.0, if, by the end of a Funding Year, the Recipient has not spent all of the Funds allocated for that Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds;
- (b) adjust the amount of any further instalments of Funds accordingly.

A14.0 FUNDS UPON EXPIRY

A14.1 Funds Upon Expiry. Upon expiry of the Agreement, the Recipient will pay to the Province any Funds remaining in its possession, under its control, or both.

A15.0 DEBT DUE AND PAYMENT

A15.1 Payment of Overpayment. If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay to the Province an amount equal to the excess Funds.

A15.2 Debt Due. If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds, an

amount equal to any Funds or any other amounts owing under the Agreement; or

- (b) the Recipient owes to the Province any Funds, an amount equal to any Funds or any other amounts owing under the Agreement, whether or not the Province has demanded their payment,

such amounts will be deemed to be debts due and owing to the Province by the Recipient, and the Recipient will pay the amounts to the Province immediately, unless the Province directs otherwise.

A15.3 Interest Rate. The Province may charge the Recipient interest on any money owing to the Province by the Recipient under the Agreement at the then current interest rate charged by the Province of Ontario on accounts receivable.

A15.4 Payment of Money to Province. The Recipient will pay any money owing to the Province by cheque payable to the “Ontario Minister of Finance” and delivered to the Province at the address set out in Schedule “B”.

A15.5 Fails to Pay. Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, His Majesty the King in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by His Majesty the King in right of Ontario.

A16.0 NOTICE

A16.1 Notice in Writing and Addressed. Notice will be:

- (a) in writing;
- (b) delivered by email, postage-prepaid mail, personal delivery, courier or fax; and
- (c) addressed to the Province or the Recipient as set out in Schedule “B”, or as either Party later designates to the other by Notice.

A16.2 Notice Given. Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of fax, one Business Day after the Notice is delivered; and
- (c) in the case of email, personal delivery or courier on the date on which the Notice is delivered.

A16.3 **Postal Disruption.** Despite section A16.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, courier or fax.

A17.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A17.1 **Consent.** When the Province provides its consent pursuant to the Agreement:

- (a) it will do so by Notice;
- (b) it may attach any terms and conditions to the consent; and
- (c) the Recipient may rely on the consent only if the Recipient complies with any terms and conditions the Province may have attached to the consent.

A18.0 SEVERABILITY OF PROVISIONS

A18.1 **Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement.

A19.0 WAIVER

A19.1 **Condonation not a waiver.** Failure or delay by the either Party to exercise any of its rights, powers or remedies under the Agreement will not constitute a waiver of those rights, powers or remedies and the obligations of the Parties with respect to such rights, powers or remedies will continue in full force and effect.

A19.2 **Waiver.** Either Party may waive any of its rights, powers or remedies under the Agreement by providing Notice to the other Party. A waiver will apply only to the specific rights, powers or remedies identified in the Notice and the Party providing the waiver may attach terms and conditions to the waiver.

A20.0 INDEPENDENT PARTIES

A20.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is or take any actions that could establish or imply such a relationship.

A21.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A21.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A21.2 **Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on:

- (a) the Recipient's heirs, executors, administrators, successors, and permitted assigns; and
- (b) the successors to His Majesty the King in right of Ontario.

A22.0 GOVERNING LAW

A22.1 **Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A23.0 FURTHER ASSURANCES

A23.1 **Agreement into Effect.** The Recipient will:

- (a) provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains; and
- (b) do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A24.0 JOINT AND SEVERAL LIABILITY

A24.1 **Joint and Several Liability.** Where the Recipient comprises more than one entity, each entity will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A25.0 RIGHTS AND REMEDIES CUMULATIVE

A25.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A26.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A26.1 **Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with His Majesty the King in right of Ontario or one of Her agencies (a "Failure");
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A27.0 SURVIVAL

A27.1 **Survival.** The following Articles and sections, and all applicable cross-referenced Articles, sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 2.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.4, A4.5, A4.6, section A5.2, section A7.1, section A7.2 (to the extent that the Recipient has not provided the Reports or other reports as the Province may have requested and to the satisfaction of the Province), sections A7.3, A7.4, A7.5, A7.6, A7.7, A7.8, Article A8.0, Article A9.0, section A11.2, section A12.1, sections A12.2(d), (e), (f), (g), (h), (i) and (j), Article A13.0, Article A14.0, Article A15.0, Article A16.0, Article A18.0, section A21.2, Article A22.0, Article A24.0, Article A25.0 and Article A27.0.

END OF GENERAL TERMS AND CONDITIONS

SCHEDULE "B"
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	\$ 8,230.45
Expiry Date	March 31, 2025
Amount for the purposes of section A5.2 (Disposal) of Schedule "A"	\$ 5,000.00
Insurance	\$ 2,000,000
Contact information for the purposes of Notice to the Province	<p>Name: Program Development & Analytics Unit, Office of the Fire Marshal, Public Safety Division Ministry of the Solicitor General</p> <p>Attention: Katrina Nedeljkovich, Operations Manager</p> <p>Address: 2284 Nursery Road, Midhurst, ON, L0L 1N0</p> <p>Phone: 705-305-4595</p> <p>Email: Katrina.nedeljkovich@Ontario.ca / OFMGrants@Ontario.ca</p>
Contact information for the purposes of Notice to the Recipient	<p>Position:</p> <p>Address:</p> <p>Fax:</p> <p>Email:</p>
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	<p>Position:</p> <p>Address:</p> <p>Fax:</p> <p>Email:</p>

Additional Provisions:

None

SCHEDULE "C" PROJECT

The Ministry of the Solicitor General, Office of the Fire Marshal received Treasury Board (TB) approval for \$30.0M grant over 3 years in funding to support the municipal fire service in acquiring critical equipment and other needs (health and safety, minor infrastructure and specialized tools) to improve and enhance the level of fire protection service being provided. These approved funds are provided through what is known as the Fire Protection Grant.

Year one of the Fire Protection Grant focuses on firefighter health and safety (specifically cancer prevention measures) and minor infrastructure updates. These themes were chosen based on feedback from fire stakeholders across Ontario about the challenges and risks firefighters face in performing their duties.

The Ministry has identified four categories of eligibility:

- Cancer Prevention – Equipment (such as exhaust extraction systems in the fire station or washing machines for firefighting gear to remove contaminants, etc.)
- Cancer Prevention - Personal Protective Equipment (such as facepieces, balaclavas, etc.)
- Cancer Prevention – Minor Infrastructure (such as showers in the fire station, etc.)
- Technology – Minor Infrastructure (such as bringing internet to fire stations that do not currently have access to improve connectivity and training opportunities, etc.)

The grant application window opened on July 23, 2024 and closed September 5, 2024.

The Township of Calvin is approved for \$8,230.45 for:

The funding will replace outdated, unsafe bunker gear.

SCHEDULE "D"
BUDGET

Funding will be provided to the **The Township of Calvin** upon execution of this Agreement.

Funding will be provided to the **The Township of Calvin** explicitly for the purchase of one, or a combination of, the items prescribed within the listed summary in Schedule "C". Copies of all invoices and receipts for said items will be provided to the Office of The Fire Marshal as part of the Report Back described in Schedule "F" that forms part of this agreement.

The funds must be committed to the project as approved by March 31st, 2025. Subsequently, the funds must be spent by the municipality by the end of Provincial Financial Quarter Three (Q3) (December 31, 2025).

**SCHEDULE "E"
PAYMENT PLAN**

E.1 MAXIMUM FUNDS

The Maximum Funds to be provided by the Province to the Recipient under this Agreement is set out in Schedule "B".

E.2 PAYMENT SCHEDULE

The Funds will be provided to the Recipient for the Funding Year subject to the Agreement having been signed by the Province.

SCHEDULE "F" REPORTS

As a condition of the Fire Protection Grant, a report back to the Office of the Fire Marshal must be received by the end of Provincial Financial Quarter, Q3, to outline how the grant was utilized and the benefit(s) seen at the department level.

As part of the report back the municipality will provide copies of all invoices and receipts for the items purchased for the approved project(s) as noted in Schedule C.

8.5 Temporary Borrowing By-Law

Resolution Number: 2025-

By-law Number:

Moved by: Councilor

Seconded by: Councilor

WHEREAS the Municipal Act, 2001, S.O. 2001, C25, Section 407 as amended from time to time, provides authority for a municipality to authorize the Treasurer to borrow from time to time, such sums as Council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year;

AND WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Ontario Land Tribunal, is limited by Section 407 of the Municipal Act, 2001;

Should the Council for the Corporation of the Municipality of Calvin deem it necessary to borrow funds to meet obligations, until the taxes are collected and other revenues are received,

THEREFORE BE IT RESOLVED that Council hereby approve this 2025 By-law being a By-law to authorize the Mayor and CAO Clerk Treasurer to borrow, sign and apply payments on behalf of the Municipality of the Corporation of the Municipality of Calvin from time to time by way as specifically indicated in the 2025 Temporary Borrowing By-Law.

8.5

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-___

BEING A BY-LAW TO AUTHORIZE TEMPORARY BORROWING FROM TIME TO TIME TO MEET CURRENT EXPENDITURES DURING THE FISCAL YEAR ENDING DECEMBER 31st, 2025

WHEREAS the *Municipal Act, 2001*, S.O. 2001, c. 25, Section 407, as amended from time to time, provides authority for a municipality to authorize the Treasurer to borrow from time to time, such sums as the Council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year;

AND WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Ontario Land Tribunal, is limited by Section 407 of the *Municipal Act, 2001*;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. THAT the Treasurer is hereby authorized to borrow from time to time during the 2025 fiscal year (hereinafter referred to as the current year) such sums as may be necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the current year;
2. THAT the lender(s) from whom amounts may be borrowed under authority of this by-law shall be **The Bank of Nova Scotia** and such other lender(s) as may be determined from time to time by by-law of Council;
3. THAT the total amount which may be borrowed at any one time under this by-law plus any outstanding amounts of principal borrowed and accrued interest under Section 407 together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1st to September 30th of the current year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the current year; and from October 1st to December 31st of the current year, 25 percent of the total of the estimated revenues of the Municipality as set out in the budget adopted for the current year;
4. THAT the Treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law, if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of Section 407 of *Municipal Act, 2001* that have not been repaid;
5. a) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the statement furnished under section 4 shall show the nature and amount of the estimated revenues of the Municipality as set forth in the budget adopted for the previous year and the nature and amount of the revenues received for and on account of the current year.
b) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the limitation on borrowing set out in section 3 shall be calculated for the time being upon the estimated revenues of the Municipality as set forth in the budget adopted for the previous year less all revenues received for and on account of the current year.
6. THAT for purposes of this by-law, the estimated revenues referred to in section 3, 4 and 5 do not include revenues derivable or derived from, a) arrears of taxes, fees or charges; or b) a payment from a reserve fund of the municipality, whether or not the payment is for a capital purpose;

7. **THAT** the Treasurer is hereby authorized and directed to apply in payment of all or any sums borrowed under this by-law, together with interest thereon, all or any of the moneys hereafter collected or received, either on account of or realized in respect of the taxes levied for the current year and previous years or from any other source, that may be lawfully applied for such purpose;
8. **THAT** evidences of indebtedness in respect of borrowings made under section 1 shall be signed by the head of Council and the Treasurer;
9. **THAT** the lender shall not be responsible for establishing the necessity of temporary borrowing under this by-law or the manner in which the borrowing is used; and
10. **THAT** this by-law shall take effect on the final day of passing.

Passed on this 14th day of January, 2025

Mayor Richard Gould

CAO Donna Maitland



THE MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
PUBLIC WORKS DEPARTMENT

To: Mayor and Council
 Subject: Repeal By-Law 2011-015-Closure and Sale of Shoreroad Allowances Policy
 Author: Ann Carr, Public Works Superintendent
 Date: January 14th, 2025

Purpose:

To repeal By-Law 2011-015 to include original road allowances with the Sale of Shoreroad Allowances Policy.

Background:

The municipality currently has no policy to direct staff and Council on the procedures to sell original road allowances. The Municipality currently as policy to sell *shoreline* road allowances which carries the same procedure for the closure/sale of original road allowances, therefore the policy would need to be repealed slightly to capture the sale of original unopened road allowances.

Due to the repeal the application fee and cost of land will be amended to direct the public to the fees and charges by-law.


The current fee structure will remain until such time as the fees and charges by-law is reviewed and enacted.

Current application fee: \$250.00
 Cost of Land .41 per square meter or \$250.00 whichever is greater.


Recommendation:

WHEREAS there is no current policy/by-law that sets out the procedures to sell original road allowances, NOW THEREFORE BE IT RESOLVED THAT, Council for the Corporation of the Municipality of Calvin hereby receives and accepts the Public Works Superintendent report recommending repealing By-Law 2011-015, and introducing By-Law 2025-_____ a by-law to consolidate the adoption of policies and procedures for the closure and sale of original shoreline AND road allowances,
 FURTHER THAT until such time as the Fees and Charges By-law is reviewed in 2025, the fee structure related to this by-law remain at \$250. 00 for the application and cost of land at .41 cents per square meter or \$250.00 whichever is greater, and
 FURTHER THAT this resolution and its related by-laws shall take effective immediately upon adoption.

Respectfully yours,


 Ann Carr
 Public Works Superintendent

I concur with this report,


 Donna Maitland
 CAO, Clerk Treasurer

current by-law

with tracked changes

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

CLOSURE AND SALE OF ORIGINAL SHORELINE/ROAD ALLOWANCES POLICY

BY-LAW NO. 2025-~~xx44-045~~

BEING A BY-LAW TO ADOPT POLICIES AND PROCEDURES FOR
THE CLOSURE AND SALE OF ORIGINAL SHORELINE/ ROAD ALLOWANCES.

WHEREAS the Municipal Act S.O. 2001, c. 25, as amended from time to time, by the Municipal Statute Law Amendment Act S.O. 2006, c. 32, requires by section 270 that the municipality shall adopt and maintain policies which is to include the following:

1. The Sale and Disposition of Land.
2. Procedures for notice to the public, which procedures will be open and transparent to the public.

AND WHEREAS the Municipal Act S.O. 2001, section 34 (1) and (2) requires (1)A by-law permanently closing a highway does not take effect until a certified copy of the by-law is registered in the proper land registry office. 2006, c. 32, Sched. A, s. 18. and (2) A by-law permanently closing a highway shall not be passed without the consent of the Government of Canada if the highway (a) abuts on land, including land covered by water, owned by the Crown in right of Canada, or (b) leads to or abuts on a bridge, wharf, dock, quay or other work owned by the Crown in right of Canada. 2006, c. 32, Sched. A, s. 18.

AND WHEREAS the Municipal Act S.O. 2001, section 35 requires when restricting common law right of passage without limiting sections 9, 10 and 11, a municipality may pass by-laws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway. 2006, c. 32, Sched. A, s. 18.

AND WHEREAS Council of the Corporation of the Municipality of Calvin finds it expedient ~~now proposes~~ to adopt such policies and procedures;

BE IT ENACTED AS A BY-LAW ~~OF THE TOWNSHIP~~ OF THE MUNICIPALITY OF CALVIN AS FOLLOWS:

1. Schedule "A"
The policies for the Closure and Disposition of original Shoreline/ Road Allowances shall be those as set ~~out~~ in Schedule "A" attached.
2. Schedule "B"
The procedures for the Closure and Sale of original Shoreline/ Road Allowances shall be those as set out in Schedule "B" attached.
3. Schedule "C"
The sale price and the method of calculation will be set out in Schedule "C" attached.
4. Schedule "D"
The Application for Closure of original Shoreline/ Road Allowance
5. Schedule "E"
Lot Line Extension Application
6. Repeals
- 6.1 All By-Laws pertaining to the sale or closure of original shoreline/ road allowances.

~~THIS BY-LAW READ A FIRST AND SECOND TIME this the day of _____, 2011.~~

Formatted: Font: (Default) +Body (Calibri), 11 pt
Bold
Formatted: Font: Not Bold
Formatted: Font: (Default) +Body (Calibri), 11 pt
Formatted: Font: (Default) +Body (Calibri), 11 pt

Formatted: Font: (Default) +Body (Calibri), 11 pt
Bold
Formatted: headline, Left, Space Before: 12 pt, Lin spacing: At least 15.6 pt
Formatted: Font: Not Bold

Formatted: Font: (Default) +Body (Calibri), 11 pt
Formatted: Font: (Default) +Body (Calibri), 11 pt
color: Custom Color(RGB(34,34,34))

THIS BY-LAW **READ-A-THIRD-TIME-AND-FINALLY-HAS-BEEN-PASSED** this the ____ day of _____, 2025++.

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-xx11-015

SCHEDULE "A"

CLOSURE AND DISPOSITION OF ORIGINAL SHORELINE/ ROAD ALLOWANCES

POLICIES

The following are general policies which will apply to each Application for Closure of Shoreline/Road Allowances. It is appreciated that every application may not fit exactly within these policies and minor changes may be required.

1. Definitions

(A) "Shoreline Road Allowance"

Council will consider the closure and disposal of a road allowance, which in the original survey, leads along or on the shore of a lake. The road allowance in this case must be situated in such a manner that it splits the applicant's waterfront property in two and/or is the only separation between the applicant's property and the bank of the shoreline. This shall be referred to as a Shoreline Road Allowance.

(B) "Inland Road Allowance"

Council will consider the closure and disposal of a road allowance adjacent to property which is not on the waterfront but where the development pattern or other circumstances in the area dictate that the road allowance cannot or will not be required for road purposes. This shall be referred to as an Inland Road Allowance.

~~The term "Shore Road Allowance" also refers to these road allowances leading to water.~~

2. Road Allowances to be Reserved

It is the policy of Council not to close and sell the road allowances listed hereafter. A change in this policy requires an Approval By-law by Council.

Road Allowances leading to water

- (1) Road allowances or portions of an allowance on or leading to water that are or can be used for public waterfront recreational uses, public access, emergency access, public travel and portage or other municipal purposes.

Environmental Areas

- (2) Any portions of a road allowance that contains, abuts, or provides access to significant fish spawning areas, wildlife habitat or other environmentally sensitive features.

Historical or Cultural Features

- (3) Those portions of road allowances where significant historical or cultural features have been identified.

Future waterfront community development

- (4) Shoreline road allowances in areas where waterfront community development is likely to occur.

Public Interest

(5) Where, in the opinion of Council, reservation of a shore road allowance is necessary in the public interest.

3. ~~Shore-Road Allowances which may be sold with Municipal consent~~

(1) ~~No deprivation of access~~
~~Shoreline-road allowances may be closed by the municipality and sold to abutting owners only when it has been determined that other landowners will not be deprived of suitable alternative public access to the waterfront.~~

~~By-law No. 2011-015~~

Formatted: Left

Easements

(2) The municipality, when closing and selling a ~~shore-road~~ allowance, has the right to reserve easements where they consider it necessary in the public interest.

Application: Advise Adjacent Owners

(3) Each person applying for the purchase of a ~~shoreline-road~~ allowance abutting his/her property, must provide when submitting an ~~Application~~ application, confirmation that ~~_____~~ they have advised the abutting land owners of their proposed application to the municipality.

Draft Survey: Copy to Adjacent Owners

(4) Each abutting owner will be provided with a draft of the proposed survey of the area of the ~~shore-road~~ allowance to be closed and will have the opportunity to comment or make representation to Council.

Shore road allowances above water

(5) Only that portion of the ~~shore-road~~ allowance that is above water will be closed and sold.

Flooded or Hazard lands

(6) Lands that are subject to flooding or other hazards may be sold. However, any construction or placement of fill on these lands will be subject to the approval of Minister of Natural Resources and/or the applicable Conservation Authority.

Zoning Regulations

(7) ~~Shoreline-road~~ allowances which are closed and sold to the adjacent owners are subject to the municipality's zoning regulations.

Disagreement with adjacent owners

(8) Where there is a disagreement between an Applicant and an adjacent owner as to the area which is to be the subject matter of the Application, Council may refuse the ~~Application~~ application ~~and/or provide a condition of sale agreeable for adjacent owners.~~

4. Lot line projections

In determining the area of the ~~shere~~-road allowance to be closed, the lot line projections may be drawn in one of three ways:

- i. a straight line projection of the existing boundary, or
- ii. at right angles to the ~~shere~~-road allowance, or
- iii. in such manner as Council determines is fair and equitable subject to the provisions of section 3(8) above.

5. Surplus Property

Before approving of an Application in principle, Council shall:

- i. determine that the subject ~~shere~~-road allowance is surplus to the needs of the municipality;
- ii. determine that the road allowance is not one which is to be ~~r~~Reserved under section 2 above.

6. Sale Price

~~Shere-Road Allowances will be sold on a square metre basis, at \$250.00, whichever is greater or may be determined by Council from time to time by schedule "C" to this By-Law. Road Allowances will be sold on a square meter basis as per the fees and charges by-law amended from time to time.~~

7. Application Fee

Application for ~~Shere~~-Road Allowance closings shall be accompanied by an Application fee of ~~\$250.00~~ to offset ~~administrative and~~administrative costs and investigation.

8. Approval in Principle

Council's initial approval by resolution shall be "approval in principle." Final approval by by-law will only take place after the public meeting.

9. Ministries/Utilities and Conservation Notification

All Applications for shoreline road allowance closings require notice to be given to the following:

- i. applicable ministries;
- ii. applicable public utilities;
- iii. Public Works Canada;
- iv. applicable conservation authorities.

10. The Road Closing By-law

After the public meeting, Council can then give approval to the road closing by-law. If all clearances from ministry and utilities have not been received, the by-law can be given two (2) readings. After these clearances are received, Council can, at a subsequent meeting, give the by-law its third reading, after which a certified copy will be forwarded to their solicitors for processing the legal documentation.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-xx11-015

SCHEDULE "B"

CLOSURE AND DISPOSITION OF ORIGINAL SHORELINE ROAD ALLOWANCES

PROCEDURE

The following are general procedures which will apply to each application for closure of all or part of a Shore-Road Allowance as defined in Schedule "A".

1. Application Form

The Clerk shall prepare a shore-road allowance closing application form for distribution to Applicants.

2. Procedure for the sale of Original Shoreline Road Allowances

Step 1 – Initial Application

An owner wishing to purchase part of a shore-road allowance, shall file an application with the Municipality, which is to include the following:

- (1) Description of the area of the shore-road allowance, giving lot and concession.
- (2) A sketch of the area showing the lots adjacent on each side and names of adjacent owners.
- (3) An application fee described in the fees and charges by-law as amended from time to time, deposited in a bank account payable to the Municipality to cover the cost of initial administration and investigation.

Step 2 – Council Consideration

The application will be submitted to Council after all required information is received. Council may approve or disapprove of the Application. If Council approves, it does so "in principle" and may include special conditions.

Step 3 – Deposit: After Council's approval in principle

Prior to the commencement of legal procedures, the applicant shall deposit with the municipality the sum of \$3,000.00 to cover anticipated expenses of legal, newspaper publication, land searches, etc. It is not guaranteed that the deposit will fulfill the obligation for legal procedures and a request for top up funds may be necessary.

Step 4 – Municipal Solicitor

The file will then be forwarded to the municipal solicitor, who will take the following action:

- (1) Correspond with the Applicant advising of preliminary procedures, i.e. survey required with special instructions to the surveyor.
- (2) The Applicant is responsible for contacting the surveyor and being directly responsible for the survey account.

Step 5 – Draft survey plan

(1) The surveyor will send one (1) copy of the draft reference plan to the municipality and five (5) copies to the municipal solicitor.

Formatted: Centered

~~By-law No-2011-015~~

(2) The municipal solicitor will then forward copies to the adjacent owners requesting their comments.

Step 6 – Utilities/Ministries/Hydro, etc.

The municipal solicitor will forward copies of the draft survey to Hydro One, Bell Canada, Public Works Canada, and any applicable conservation authority.

Step 7 – Registration of the survey

If there are no objections to the survey by the municipality, the municipal solicitor, adjacent owners, or utilities/ministries, etc., instructions will be given to the surveyor by the municipal solicitor to proceed with registration of the survey as a reference plan.

Step 8 – Public Notice

(1) After the plan is registered, the municipal solicitor will then prepare a public notice, which the municipality will insert in a newspaper of local circulation, and will post it in four areas in the vicinity of the subject lands.

(2) The notice will provide a date that representations can be made to Council in connection with the proposed by-law.

(3) Copies of the survey of the lands to be closed and sold will be available at the municipal offices.

Step 9 – The by-law

The municipal solicitor will then prepare the by-law and forward it and related information to the municipality for passing.

Step 10 – Registration of by-law

After passage of the by-law, a certified copy of the by-law shall be registered in the Land Registry Office.

Step 11 – Transfer/Deed

The municipal solicitor will ~~prepare~~^{prepare a} Transfer/Deed and forward this to the ~~designated signing authority.~~ municipality for signing by the ~~C.A.O. or Mayor and Clerk~~^{C.A.O. or other}

Formatted: Indent: Left: 1.27 cm

Step 12 – Accounting to the Client

(1) The municipality will then forward to the Applicant, an account of Fees/disbursements incurred in the road closing procedure.

(2) The municipal solicitor, on receiving confirmation of the payment of all accounts, will forward the Transfer/Deed to the purchaser with the recommendation that they take it to their solicitor for independent advice and his/her approval and registration.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-~~xx11-015~~

SCHEDULE "C"

CLOSURE AND DISPOSITION OF ORIGINAL SHORELINE ROAD ALLOWANCES

CALCULATION OF LAND COSTS

1. Method of Calculating Land Cost

Land costs shall be calculated on the following basis:

-square meter basis.

2. The Price

Municipal prices shall be as follows:

~~-when calculated on a square-meter basis—\$0.41 per square meter~~
~~OR~~ ~~—\$250.00, whichever is greater, per the fees and charges by-law as amended.~~

By-law No. 2025-xx11-015
THE CORPORATION OF THE MUNICIPALITY OF CALVIN
BY-LAW NO. 2025-xx11-015

SCHEDULE "D"
APPLICATION FOR CLOSURE OF ORIGINAL SHORELINE/ROAD ALLOWANCE

DATE: _____
ROLL NO.: 4822-000-001- _____
CIVIC ADDRESS (Of Subject Property): _____

NAME (Owner): _____ APPLICANT: _____
HOME ADDRESS: _____ PHONE: _____

LOT _____ CONC _____ PLAN NO. _____ LOT OR PART _____

I/we hereby apply to the Municipality of Calvin for the closure and conveyance of that portion of the Original Shoreline/Road Allowance ~~to the water's edge~~ **abutting my property**; and having the ownership of same transferred to the above name(s) as they appear on the deed to my/our abutting land.

I/we agree to pay all Municipal, legal and administrative fees and obtain a survey and pay all fees involved in the above transaction, plus the rate per square meter, as established in the fees and charges by-law amended from time to time, Schedule "C", 46-By-law-2011-015.

I/we hereby acknowledge that issues may arise in connection with this application, i.e. Hydro easements, Bell Telephone easements, the resolution of which is the responsibility of the applicant and which could increase the legal and administrative expenses.

Submitted herewith is the following:

- A) Application fee of ~~5250.00~~;
- B) A sketch containing full particulars of the ~~shoreline~~-road allowance closure including the area of shoreline for which the application is being made including the location of the access to the ~~property~~**PROPERTY**, and the location of all buildings on the property. Indicate with reasonable accuracy _____ the lot lines & dimensions. If a Reference Plan is available, it should be used in lieu of a sketch; and
- C) Approval of the adjoining landowner(s) concerning the location of the extension of the side lot line in the following manner:
 - (i) Signed and witnessed Lot Line Extension Authorization form; and
 - (ii) A sketch or survey "initialed" or "signed" by the adjoining property owner(s) which clearly shows the applicant's property and the adjoining property.

Yours truly,

Name of Solicitor: _____

Signature _____

Address: _____

Signature _____

Phone:

By-law No. 2025-xx11-015
CORPORATION OF THE MUNICIPALITY OF CALVIN
BY-LAW NO. 2025-xx11-015
SCHEDULE "E"

APPLICATION FOR CLOSURE OF THE ORIGINAL LAKESHORES SHORELINE / ROAD ALLOWANCE

LOT LINE EXTENSION AUTHORIZATION

The applicant, _____ is the Owner of Part of Lot _____ Con _____
Parcel No. _____, Plan No. _____, Part No. _____
Property Roll No. 4822-000-001- _____, in the Geographic Municipality of _____
I, _____ owner of abutting lands described as Part of Lot _____
Con. _____ Parcel No. _____, Plan No. _____, Part No. _____,
Property Roll No. 4822-000-001 _____, in the Municipality of _____ do

hereby consent to _____ purchasing that portion of the Original

Shore-Road Allowance lying adjacent to his/her property.

I have reviewed and "initialed" or "signed" a sketch or survey presented by the adjoining property owner(s) which clearly shows the applicant's property and the adjoining property appended hereto and hereby agree to the proposed lot line extension as shown on the sketch/survey.

Dated this _____ day of _____, 20_____.

Signature: _____
(Owner of abutting lands)

Witness: _____

Signature: _____
(Owner of abutting lands)

Witness: _____

Proposed

New

THE CORPORATION OF THE MUNICIPALITY OF CALVIN
CLOSURE AND SALE OF ORIGINAL SHORELINE/ROAD ALLOWANCES POLICY

BY-LAW NO. 2025- _____

**BEING A BY-LAW TO ADOPT POLICIES AND PROCEDURES FOR
THE CLOSURE AND SALE OF ORIGINAL SHORELINE/ ROAD ALLOWANCES.**

WHEREAS the Municipal Act S.O. 2001, c. 25, as amended from time to time, requires by section 270 that the municipality shall adopt and maintain policies which is to include the following:

1. The Sale and Disposition of Land.
2. Procedures for notice to the public, which procedures will be open and transparent to the public.

AND WHEREAS the Municipal Act S.O. 2001, section 34 (1) and (2) requires (1)A by-law permanently closing a highway does not take effect until a certified copy of the by-law is registered in the proper land registry office. 2006, c. 32, Sched. A, s. 18. and (2) A by-law permanently closing a highway shall not be passed without the consent of the Government of Canada if the highway,(a) abuts on land, including land covered by water, owned by the Crown in right of Canada; or(b) leads to or abuts on a bridge, wharf, dock, quay or other work owned by the Crown in right of Canada. 2006, c. 32, Sched. A, s. 18.;

AND WHEREAS the Municipal Act S.O. 2001, section 35 requires when restricting common law right of passage without limiting sections 9, 10 and 11, a municipality may pass by-laws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway. 2006, c. 32, Sched. A, s. 18.;

AND WHEREAS Council of the Corporation of the Municipality of Calvin finds it expedient to adopt such policies and procedures;

BE IT ENACTED AS A BY-LAW OF THE MUNICIPALITY OF CALVIN AS FOLLOWS:

1. **Schedule “A”**
The policies for the Closure and Disposition of original Shoreline/Road Allowances shall be those set out in Schedule “A” attached.
2. **Schedule “B”**
The procedures for the Closure and Sale of original Shoreline/Road Allowances shall be those as set out in Schedule “B” attached.

3. **Schedule "C"**

The sale price and the method of calculation will be set out in Schedule "C" attached.

4. **Schedule "D"**

The Application for Closure of original Shoreline/Road Allowance

5. **Schedule "E"**

Lot Line Extension Application

6. **Repeals**

6.1 All By-Laws pertaining to the sale or closure of original shoreline/road allowances.

THIS BY-LAW HAS BEEN PASSED AND ENACTED on this the ____ day of _____, 2025.

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025- _____

SCHEDULE "A"

CLOSURE AND DISPOSITION OF ORIGINAL SHORELINE/ ROAD ALLOWANCES

POLICIES

The following are general policies which will apply to each application for closure of shoreline/road allowances. It is appreciated that every application may not fit exactly within these policies and minor changes may be required.

1. Definitions

(A) "Shoreline Road Allowance"

Council will consider the closure and disposal of a road allowance, which in the original survey, leads along or on the shore of a lake. The road allowance in this case must be situated in such a manner that it splits the applicant's waterfront property in tow and/or is the only separation between the applicant's property and the bank of the shoreline. This shall be referred to as a Shoreline Road Allowance.

(B) "Inland Road Allowance"

Council will consider the closure and disposal of a road allowance adjacent to property which is not on the waterfront but where the development pattern or other circumstances in the area dictate that the road allowance cannot or will not be required for road purposes. This shall be referred to as an Inland Road Allowance.

2. Road Allowances to be Reserved

It is the policy of Council not to close and sell the road allowances listed hereafter. A change in this policy requires an approval of the By-law by Council.

Road Allowances leading to water

- (1) Road allowances or portions of an allowance on or leading to water that are or can be used for public waterfront recreational uses, public access, emergency access, public travel and portage or other municipal purposes.

Environmental Areas

- (2) Any portions of a road allowance that contains, abuts, or provides access to significant fish spawning areas, wildlife habitat or other environmentally sensitive features.

Historical or Cultural Features

(3) Those portions of road allowances where significant historical or cultural features have been identified.

Future waterfront community development

(4) Shoreline road allowances in areas where waterfront community development is likely to occur.

Public Interest

(5) Where, in the opinion of Council, reservation of a shore road allowance is necessary in the public interest.

3. Road Allowances which may be sold with Municipal consent

No deprivation of access

(1) Road allowances may be closed by the municipality and sold to abutting owners only when it has been determined that other landowners will not be deprived of suitable alternative public access.

Easements

(2) The municipality, when closing and selling a road allowance, has the right to reserve easements where they consider it necessary in the public interest.

Application: Advise Adjacent Owners

(3) Each person applying for the purchase of a road allowance abutting his/her property, must provide when submitting an application, confirmation that they have advised the abutting landowners of their proposed application to the municipality.

Draft Survey: Copy to Adjacent Owners

(4) Each abutting owner will be provided with a draft of the proposed survey of the area of the road allowance to be closed and will have the opportunity to comment or make representation to Council.

Shore road allowances above water

(5) Only that portion of the road allowance that is above water will be closed and sold.

Flooded or Hazard lands

(6) Lands that are subject to flooding or other hazards may be sold. However, any construction or placement of fill on these lands will be subject to the approval of Minister of Natural Resources and/or the applicable Conservation Authority.

Zoning Regulations

- (7) Road allowances which are closed and sold to the adjacent owners are subject to the municipality's zoning regulations.
- (8) Disagreement with adjacent owners
Where there is a disagreement between an Applicant and an adjacent owner as to the area which is to be the subject matter of the Application, Council may refuse the application and/or provide a condition of sale agreeable for adjacent owners.

4. Lot line projections

In determining the area of the road allowance to be closed, the lot line projections may be drawn in one of three ways:

- i. a straight line projection of the existing boundary, or
- ii. at right angles to the road allowance, or
- iii. in such manner as Council determines is fair and equitable subject to the provisions of section 3(8) above.

5. Surplus Property

Before approving of an Application in principle, Council shall:

- i. determine that the subject road allowance is surplus to the needs of the municipality;
- ii. determine that the road allowance is not one which is to be reserved under section 2 above.

6. Sale Price

Road Allowances will be sold on a square meter basis as per the fees and charges by-law amended from time to time.

7. Application Fee

Application for Road Allowance closings shall be accompanied by an Application fee to offset administrative costs and investigation.

8. Approval in Principle

Council's initial approval by resolution shall be "**approval in principle.**" Final approval by by-law will only take place after the public meeting.

9. **Ministries/Utilities and Conservation Notification**

All Applications for shoreline road allowance closings require notice to be given to the following:

- i. applicable ministries;
- ii. applicable public utilities;
- iii. Public Works Canada;
- iv. applicable conservation authorities.

10. **The Road Closing By-law**

After the public meeting, Council can then give approval to the road closing by-law. If all clearances from ministry and utilities have not been received, the by-law can be given two (2) readings. After these clearances are received, Council can, at a subsequent meeting, give the by-law its third reading, after which a certified copy will be forwarded to their solicitors for processing the legal documentation.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-_____

SCHEDULE “B”

CLOSURE AND DISPOSITION OF ORIGINAL SHORELINE/ROAD ALLOWANCES

PROCEDURE

The following are general procedures which will apply to each application for closure of all or part of a Road Allowance as defined in Schedule “A” .

1. Application Form

The Clerk shall prepare a road allowance closing application form for distribution to applicants.

2. Procedure for the sale of Original Shoreline/ Road Allowances

Step 1 – Initial Application

An owner wishing to purchase part of a road allowance, shall file an application with the Municipality, which is to include the following:

- (1) Description of the area of the road allowance, giving lot and concession.
- (2) A sketch of the area showing the lots adjacent on each side and names of adjacent owners.
- (3) An application fee described in the fees and charges by-law as amended from time to time, payable to the Municipality to cover the cost of initial administration and investigation.

Step 2 – Council Consideration

The application will be submitted to Council after all required information is received. Council may approve or disapprove of the Application. If Council approves, it does so “in principle” and may include special conditions.

Step 3 – Deposit: After Council’s approval in principle

Prior to the commencement of legal procedures, the applicant shall deposit with the municipality the sum of \$3,000.00 to cover anticipated expenses of legal, newspaper publication, land searches, etc. It is not guaranteed that the deposit will fulfill the obligation for legal procedures and a request for top up funds may be necessary.

Step 4 – Municipal Solicitor

The file will then be forwarded to the municipal solicitor, who will take the following action:

- (1) Correspond with the Applicant advising of preliminary procedures, i.e. survey required with special instructions to the surveyor.
- (2) The Applicant is responsible for contacting the surveyor and being directly responsible for the survey account.

Step 5 – Draft survey plan

- (1) The surveyor will send one (1) copy of the draft reference plan to the municipality and five (5) copies to the municipal solicitor.
- (2) The municipal solicitor will then forward copies to the adjacent owners requesting their comments.

Step 6 – Utilities/Ministries/Hydro, etc.

The municipal solicitor will forward copies of the draft survey to Hydro One, Bell Canada, Public Works Canada, and any applicable conservation authority.

Step 7 – Registration of the survey

If there are no objections to the survey by the municipality, the municipal solicitor, adjacent owners, or utilities/ministries, etc., instructions will be given to the surveyor by the municipal solicitor to proceed with registration of the survey as a reference plan.

Step 8 – Public Notice

- (1) After the plan is registered, the municipal solicitor will then prepare a public notice, which the municipality will insert in a newspaper of local circulation, and will post it in four areas in the vicinity of the subject lands.
- (2) The notice will provide a date that representations can be made to Council in connection with the proposed by-law.
- (3) Copies of the survey of the lands to be closed and sold will be available at the municipal office.

Step 9 – The by-law

The municipal solicitor will then prepare the by-law and forward it and related information to the municipality for passing.

Step 10 – Registration of by-law

After passage of the by-law, a certified copy of the by-law shall be registered in the Land Registry Office.

Step 11 – Transfer/Deed

The municipal solicitor will prepare a Transfer/Deed and forward this to the municipality for signing by the C.A.O. or other designated signing authority.

Step 12 – Accounting to the Client

- (1) The municipality will then forward to the Applicant, an account of Fees/disbursements incurred in the road closing procedure.
- (2) The municipal solicitor, on receiving confirmation of the payment of all accounts, will forward the Transfer/Deed to the purchaser with the recommendation that they take it to their solicitor for independent advice and his/her approval and registration.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-_____

SCHEDULE "C"

CLOSURE AND DISPOSITION OF ORIGINAL SHORELINE/ROAD ALLOWANCES

CALCULATION OF LAND COSTS

1. Method of Calculating Land Cost

Land costs shall be calculated on the following basis:

-square meter basis.

2. The Price

Municipal prices shall be as follows:

-as per the fees and charges by-law as amended.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN
BY-LAW NO. 2025-_____
SCHEDULE "D"
APPLICATION FOR CLOSURE OF ORIGINAL SHORELINE/ROAD ALLOWANCE

DATE: _____
ROLL NO.: 4822-000-001-_____
CIVIC ADDRESS (Of Subject Property): _____

NAME (Owner): _____ APPLICANT: _____
HOME ADDRESS: _____ PHONE: _____

LOT _____ CONC _____ PLAN NO. _____ LOT OR PART _____

I/we hereby apply to the Municipality of Calvin for the closure and conveyance of that portion of the Original Shoreline/Road Allowance abutting **my property**; and having the ownership of same transferred to the above name(s) as they appear on the deed to my/our abutting land.

I/we agree to pay all Municipal, legal and administrative fees and obtain a survey and pay all fees involved in the above transaction, plus the rate per square meter, as established in the fees and charges by-law amended from time to time...

I/we hereby acknowledge that issues may arise in connection with this application, i.e. Hydro easements, Bell Telephone easements, the resolution of which is the responsibility of the applicant, and which could increase the legal and administrative expenses.

Submitted herewith is the following:

- A) Application fee; and
- B) A sketch containing full particulars of the road allowance closure including the area of shoreline for which the application is being made including the location of the access to the property, and the location of all buildings on the property. Indicate with reasonable accuracy the lot lines & dimensions. If a Reference Plan is available, it should be used in lieu of a sketch; and
- C) Approval of the adjoining landowner(s) concerning the location of the extension of the side lot line in the following manner:
 - (i) Signed and witnessed Lot Line Extension Authorization form; and
 - (ii) A sketch or survey "initialed" or "signed" by the adjoining property owner(s) which clearly shows the applicant's property and the adjoining property.

Yours truly,

Signature

Address:

Signature

Phone:

Name of Solicitor:

CORPORATION OF THE MUNICIPALITY OF CALVIN
BY-LAW NO. 2025-_____
SCHEDULE "E"
APPLICATION FOR CLOSURE OF THE ORIGINAL SHORELINE/ROAD ALLOWANCE

LOT LINE EXTENSION AUTHORIZATION

The applicant, _____ is the Owner of Part of Lot _____, Con _____
Parcel No. _____, Plan No. _____, Part No. _____
Property Roll No. 4822-000-001-_____ in the Geographic Municipality of _____
I, _____, owner of abutting lands described as Part of Lot _____,
Con. _____ Parcel No. _____, Plan No. _____, Part No. _____,
Property Roll No. 4822-000-001 _____ in the Municipality of _____ do

hereby consent to _____ purchasing that portion of the Original

Road Allowance lying adjacent to his/her property.

I have reviewed and "initialed" or "signed" a sketch or survey presented by the adjoining property owner(s) which clearly shows the applicant's property and the adjoining property appended hereto and hereby agree to the proposed lot line extension as shown on the sketch/survey.

Dated this _____ day of _____, 20_____.

Signature: _____
(Owner of abutting lands)

Witness: _____

Signature: _____
(Owner of abutting lands)

Witness: _____

8.7

CAO08-2025

CAO report to Council – Council Remuneration - Reconciliation 2024

PURPOSE:

To provide Council with the results of reconciliation of Council Remuneration for the year 2024.

BACKGROUND:

By-law 2022-053 (attached) is a by-law to establish remuneration for council, committees of council and its local boards to provide for reimbursement of expenses.

For the purpose of reconciliation Council members' pay for the fiscal year ending Dec 31, 2024, prior to the Christmas break, individual Council members provided staff with the list of the meetings they attended throughout the year.

Staff's review of the submissions pointed to several inconsistent interpretations of the by-law. Due to the extent of those inconsistencies, after consulting with the Mayor, and since interpretation could not, even then, be agreed to in all or most cases, the CAO consulted with the Integrity Commissioner for input on the interpretation of the by-law in all areas where there was disagreement.

RESULT:

Except for one topic, the attached report from the Integrity Commissioner (IC) fully covers the numerous areas of the by-law which came into question. Each of these questions were brought to the IC by the CAO. The one area not covered (left out of the report in error, but discussed with the IC), is that Council members cannot request that staff NOT pay for certain eligible meetings. For example, a Council member requested that the meeting fee for his attendance at the Remembrance Day Service in Bonfield, a meeting for which he had been appointed by resolution to attend, not be paid as he preferred to attend this event without compensation. Rationale: Staff must implement the by-law as written.

Beginning in 2025, Staff will track meeting attendance at all council meetings, council committee meetings. On or near Dec 1st, staff will present the meeting attendance sheet to individual councils for their review.

With the aim to remedy the lack of clarity on numerous fronts in the current by-law, which considers the Integrity Commission as attached, prior to February 28th, 2025, Staff will bring a recommendation for the revision of by-law 2022-053.

Recommendation to Council

That Council for the Corporation of the Municipality of Calvin receives the That Council for the Corporation of the Municipality of Calvin received and accepts CAO Report entitled "Council Remuneration", which includes a written report from the Integrity Commission who was also in attendance at this meeting, relating to the interpretation of by-law, as well as the individual council member remuneration reconciliations paid out on Pay Period 1 in January 2025 for the fiscal year 2024 as prepared by staff.

That Council for the Corporation of the Municipality of Calvin received the mileage claims for all Council members, claims as submitted by them, and transferred to Calvin's expense claim forms by staff, for the year 2025 and as per the remuneration by-law, authorize these expenses be paid.

Respectfully submitted,



Donna Maitland, CAO

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2022-053

BEING A BY-LAW TO ESTABLISH REMUNERATION FOR COUNCIL, COMMITTEES OF COUNCIL AND ITS LOCAL BOARDS TO PROVIDE FOR REIMBURSEMENT OF EXPENSES

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5(1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Municipal Administration

Section 227 of the *Municipal Act* provides it is the role of the officers and employees of the municipality to implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions.

Remuneration and Expenses

Section 283(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended ("*Municipal Act*") provides that a municipality may pay any part of the remuneration and expenses of the members of Council, any local board and officers and municipal employees of the municipality.

Section 283(2) of the *Municipal Act* provides that despite any Act, a municipality may only pay the expenses of members of its Council or of a local board of the

Municipality if the expenses are of those persons in their capacity as members and actually incurred or, if the expenses are, in lieu of the expenses actually incurred, a reasonable estimate in the opinion of the Council of the actual expenses that would be incurred.

Section 284 of the *Municipal Act* provides how the remuneration shall be disclosed each year by an itemized statement on or before March 31.

Term of Council Review

Section 283(7) requires Council to review a by-law passed under subsection 283(5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election.

Preamble

In 2014 Council for the Corporation of the Municipality of Calvin adopted Bylaw 2014-011 providing for the remuneration of Council and the payment of expenses incurred. Council is obligated under law to review the Bylaw once during the four-year term.

This matter has been discussed at previous Council meetings and no changes were recommended.

Inflationary costs (cost of living etc.) are not built into the Bylaw and there is no other automatic rate increase.

The cost of living/inflation has been increasing significantly over the past few years.

For years, members of Council have been compensated at a rate lower than the sector standard.

Decision

Council of the Corporation of the Municipality decides it in the best interest of the Corporation to establish remuneration and expense reimbursement for members of Council.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. That Members of Council for the Municipality of Calvin shall receive remuneration in accordance with the provisions of Schedule "A", attached to and forming part of this Bylaw.
2. That remuneration shall be adjusted annually in accordance with the Consumer Price Index.

3. That the Treasurer shall make payments to a member of Council for expenses incurred as provided for in Schedule "B", attached to and forming part of this Bylaw.
4. That the Treasurer shall prepare a report of the remuneration and expenses paid to each member of Council in accordance with the provisions of Section 284 of the *Municipal Act* and the report will be posted on the Municipality's website prior to March 31, of any given year.
5. That Schedules "A" and "B" can be amended by resolution.
6. That Bylaw 2014-011 is hereby repealed.
7. This By-law takes effect on the day of its final passing.

Read and adopted by Resolution 2022-290 this 23rd Day of August 2022.

Mayor

Clerk

SCHEDULE "A"
TO BYLAW 2022-053

1. FLAT RATE HONOURARIUM - MEMBERS OF COUNCIL
Starting on January 1, 2022, the members of Council shall receive the following flat rate honorarium:

MAYOR	\$15,600.00 PER ANNUM fully taxable
DEPUTY MAYOR	\$13,200.00 PER ANNUM fully taxable
COUNCILLOR	\$10,800.00 PER ANNUM fully taxable

The flat rate honorarium is to include the following:

- Meeting preparation and research;
- Twenty-six (26) meetings which would include Regular, Special, Closed or Emergency meetings or educational and training meetings of Council, whether attending in-person or by means of virtual meeting;
- Meetings of Boards and Committees to which a Member of Council is appointed by Council whether attending in-person or by means of virtual meeting and otherwise compensated;
- Attendance at meetings held within the municipality with ratepayers, staff, consultants whether at their request or not, etc.;
- Attendance at on-site meetings within the Municipality;
- Attendance at the Municipal Office to sign cheques, by-laws, etc.. and to interact with the staff and public; and
- Attendance at special function, public or ceremonial event related to the municipality.

The flat rate honorarium will be paid bi-weekly and deposited directly into the Member's bank account when municipal employees are paid.

Members will be compensated for all additional meetings in June and December.

In December of any given year, any Member who has not attended twenty-six (26) meetings will have their remuneration reduced by \$150 per meeting not attended.

2. ADDITIONAL MEETINGS

- a. Additional approved meetings will be compensated at \$150 per meeting. Approved meetings will include those called by the Mayor and those approved for the Member to attend by resolution of Council.
- b. Attendance at meetings, functions, or events where participation is out-of-the-interest of a Council member only and not Council as a body (no resolution) will not be paid.

3. APPROVED TRAINING SEMINARS, WORKSHOPS & CONFERENCES

For approved training seminars, workshops and conferences attended in person by a Council member(s) the municipality pays:

Starting on January 1, 2022:

- Actual registration, hotel and transportation costs;
- \$53 per diem (1/2 day) incurred;
- \$106.00 per diem (full day) incurred to a maximum of three (3) days at any one time; and
- \$60 per diem for cost of meals incurred to a maximum of three (3) days at any one time, broken down as follows: Breakfast \$10; Lunch \$20 and Dinner \$30.00.

The Municipality will not pay for costs associated with alcohol charges or spousal expenses.

Remuneration paid to elected Members of Council of the Municipality of Calvin is deemed as expenses incident to the discharge of their duties as members of the Council during their term of office.

4. Reconciliation

The Treasurer shall in June and December of any given year, prior to making fixed remuneration payments, undertake a review of meeting attendance, by each Member of Council. In the event of absence by Council members at Regular, Special, Closed or Emergency meetings or appointed representation on other Committees, the Treasurer shall undertake a calculation of the Flat Rate Honorarium paid to the Council Member, complete a pro-rated calculation and make amendments to the Flat Rate Honorarium paid to the Council Member. Any adjustments will be made in July and December/January as the case may be.

SCHEDULE "B"

TO BYLAW 2022-053

1. Travel Expenses: Members of Council
 - a. Actual registration fee, taxi fares and parking fees with receipts;
 - b. Meals and gratuities based on current Treasury Board rates.
 - c. Actual accommodation cost with receipt;
 - d. Actual transportation cost with receipt;
 - e. Use of personal vehicle will be reimbursed based on the mileage rate set by Council for the municipality.

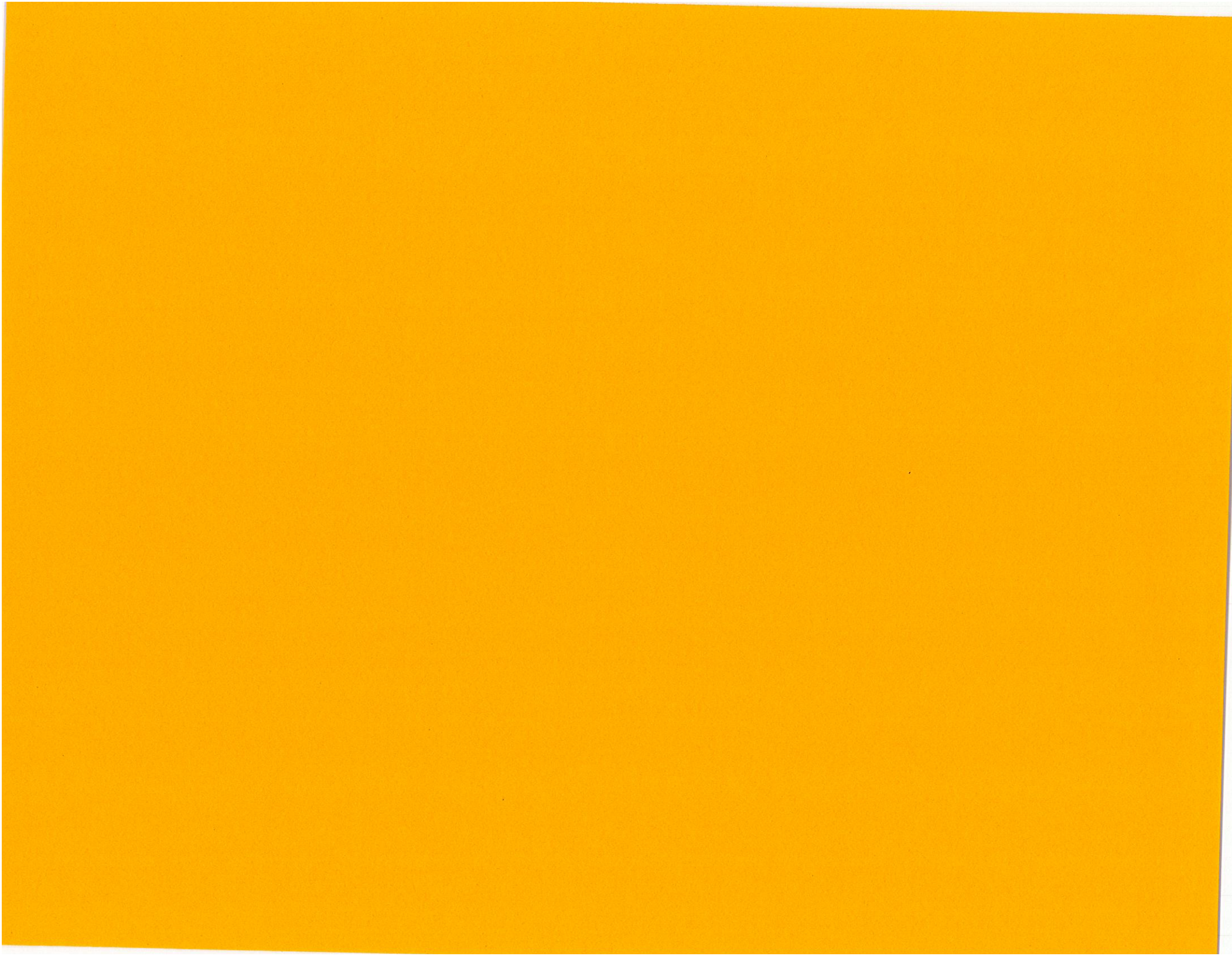
2. Approval of Travel Expenses

Travel expense claims by members of Council are subject to review and approval by Municipality of Calvin Council. The Treasurer will not cause expenses to be paid without a resolution of Council.

3. Travel Advance

A travel advance may be requested by providing the Treasurer with the resolution of Council approving attendance at the meeting/training/event along with an estimate of costs upon such form as established by the Treasurer. Travel advances will not exceed seventy-five percent (75%) of the estimate and will be limited to daily per diems, mileage cost and reasonable meal expenditures.

Upon their return the relevant travel expense claim must be submitted no later than two (2) weeks following the completion of the function. The Treasurer will reconcile the advance and compensate the Member for any amounts over and above the advance. Should the advance exceed the actual costs, the Member will be requested to return the excess funds to the Municipality. In the circumstance a member fails to repay any advance or portion thereof, the Treasurer will reduce the Member's honourarium by the outstanding amount.



2024 Meeting Attendance - Council Remuneration COUNCILOR DEAN GRANT

Counted	DATE	TIME	MEETING	LOCATION	Remuneration paid by others not Calvin Y/N
N/A	<i>The date of meeting</i>	<i>Time it took place</i>	<i>What was the meeting for? Ex: Planning Board, OPP Board, Council meeting, Council Committee Meeting, Council approved special event etc.</i>	<i>Where did it take place? Mattawa Town Hall, Calvin Town Hall, etc.</i>	<i>Money paid directly to you by the agency</i>
1	09-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	23-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	30-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	09-Feb	10:00 AM	Special Meeting of Council Municipal Affairs	1355 Peddlers	
1	13-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	27-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	12-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	26-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	09-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	30-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	10-May	9:00 AM	Special Meeting-Setting Council's Strategic Direction	1355 Peddlers	
1	14-May	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	28-May	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	06-Jun	5:30 PM	Closed Meeting of Council	1355 Peddlers	
1	11-Jun	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	20-Jun	5:00 PM	Special 2024 Budget Meeting of Council	1355 Peddlers	
1	10-Jul	5:00 PM	Special Budget Meeting	1355 Peddlers	
1	25-Jul	6:00 PM	Public Meeting Budget 2024	1355 Peddlers	
1	25-Jul	6:30 PM	Regular Council Meeting	1355 Peddlers	
1	30-Jul	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	27-Aug	5:00 PM	Regular Council Meeting	1355 Peddlers	
1	27-Aug	5:30 PM	Special Council Meeting	1355 Peddlers	
1	10-Sep	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	24-Sep	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	15-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	29-Oct	5:00 PM	Special Meeting of Council	1355 Peddlers	
1	29-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	12-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	26-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	10-Dec	6:00 PM	Regular Council Meeting	1355 Peddlers	
			CALVIN INTERNAL COMMITTEES AS APPOINTED		
1	19-Apr	10:30 AM	Ad Hoc Code of Conduct Committee	1355 Peddlers	
1	12-Jan	2:00 PM	Ad Hoc Code of Conduct Committee	1355 Peddlers	
1	01-Mar	2:00 PM	Ad Hoc Code of Conduct Committee	1355 Peddlers	
1	26-Mar	9:00 AM	Unifor Union Negotiation Meeting	1355 Peddlers	

The Municipality of Calvin

Payroll summary Grant

From 01 Jan, 2024 to 31 Dec, 2024

Item	Total		
Base Remuneration Adjusted with CPI			\$11,882.00
Total Council meetings over 26	4		
X\$165 per meeting			\$660.00
Total Internal Committees as Appointed	4		
x\$165 per meeting			\$660.00
Total Outside Committees as Appointed by Resolution Not compensated by others	4		
X\$165 per meeting			\$660.00
CPI 2023 Adjustment		\$	704.00
Less Gross paid to date as of December 31, 2024			-\$ 10,799.88
Total Owed to Council Member			\$3,766.12

OUTSIDE APPOINTED BY RESOLUTION					
1	10-Jan		Planning Board	Mattawan	Y
1	06-Mar		Planning Board	Mattawan	Y
1	15-Apr		Planning Board	Mattawan	Y
1	26-Jun		Planning Board	Mattawan	Y
1	29-Jul		Planning Board	Mattawan	Y
1	26-Aug		Planning Board	Mattawan	Y
1	30-Sep		Planning Board	Mattawan	Y
1	28-Oct		Planning Board	Mattawan	Y
1	25-Nov		Planning Board	Mattawan	
1	24-Jun		Police Services	Mattawa	
1	25-Sep		Police Services	Mattawa	
1	09-Nov		Remembrance Day Service	East Ferris	
Sum and total					0

4 Meetings
4 Meetings
4 Meetings

Council meetings
CALVIN INTERNAL COMMITTEES AS APPOINTED
OUTSIDE APPOINTED BY RESOLUTION

12

to be paid at \$165.00 per meeting

2024 Meeting Attendance - Council Remuneration John Manson

Counted	DATE	TIME	MEETING	LOCATION	Remuneration paid by others not Calvin
N/A	<i>The date of meeting</i>	<i>Time it took place</i>	<i>What was the meeting for? Ex: Planning Board, OPP Board, Council meeting, Council Committee Meeting, Council approved special event etc.</i>	<i>Where did it take place? Mattawa Town Hall, Calvin Town Hall, etc.</i>	<i>Money paid directly to you by the agency</i>
1	23-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	30-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	09-Feb	10:00 AM	Special Meeting of Council Municipal Affairs	1355 Peddlers	
1	13-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	27-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	12-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	26-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	09-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	30-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	10-May	9:00 AM	Special Meeting-Setting Council's Strategic Direction	1355 Peddlers	
1	28-May	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	06-Jun	5:30 PM	Closed Meeting of Council	1355 Peddlers	
1	11-Jun	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	20-Jun	5:00 PM	Special 2024 Budget Meeting of Council	1355 Peddlers	
1	10-Jul	5:00 PM	Special Budget Meeting	1355 Peddlers	
1	25-Jul	6:00 PM	Public Meeting Budget 2024	1355 Peddlers	
1	25-Jul	6:30 PM	Regular Council Meeting	1355 Peddlers	
1	30-Jul	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	27-Aug	5:00 PM	Special Closed Meeting	1355 Peddlers	
1	27-Aug	5:30 PM	Regular Council Meeting	1355 Peddlers	
1	10-Sep	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	24-Sep	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	29-Oct	5:00 PM	Special Meeting of Council	1355 Peddlers	
1	29-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	12-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	26-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	10-Dec	6:00 PM	Regular Council Meeting	1355 Peddlers	
CALVIN INTERNAL COMMITTEES AS APPOINTED					
1	12-Jan	2:00 PM	Ad Hoc Code of Conduct Committee	1355 Peddlers	
1	01-Mar	2:00 PM	Ad Hoc Code of Conduct Committee	1355 Peddlers	
1	19-Apr	10:30 AM	Ad Hoc Code of Conduct Committee	1355 Peddlers	
1	21-Feb	4:00 PM	Interview Consultant	1355 Peddlers	
1	23-Apr	1-4 PM	Handing Out Blue Boxes to Residents	Landfill	
OUTSIDE APPOINTED BY RESOLUTION					
Sum and total					

The Municipality of Calvin

Payroll summary Manson

From 01 Jan, 2024 to 31 Dec, 2024

Item	Total		
Base Remuneration Adjusted with CPI			\$11,882.00
Total Council meetings over 26	1		
X\$165 per meeting			\$165.00
Total Internal Committees as Appointed	5		
X\$165 per meeting			\$825.00
Total Outside Committees as Appointed by Resolution Not compensated by others	0		
X\$165 per meeting			\$0.00
CPI 2023 Adjustment		\$	704.00
Gross paid to date ending December 31 2024			-\$ 10,799.88
Total Owed to Council Member			\$2,776.12

1 Meetings Council meetings over 26
 5 Meetings CALVIN INTERNAL COMMITTEES AS APPOINTED
 0 Meetings OUTSIDE APPOINTED BY RESOLUTION

to be paid at \$165.00 per meeting

2024 Meeting Attendance - Council Remuneration William Moreton

Counted	DATE	TIME	MEETING	LOCATION	Remuneration paid by others not Calvin Y/N
N/A	<i>The date of meeting</i>	<i>Time it took place</i>	<i>What was the meeting for? Ex: Planning Board, OPP Board, Council meeting, Council Committee Meeting, Council approved special event etc.</i>	<i>Where did it take place? Mattawa Town Hall, Calvin Town Hall, etc.</i>	<i>Money paid directly to you by the agency</i>
1	09-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	23-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	30-Jan	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	09-Feb	10:00 AM	Special Meeting of Council Municipal Affairs	1355 Peddlers	
1	13-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	27-Feb	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	12-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	26-Mar	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	09-Apr	5:30 PM	Regular Council Meeting	1355 Peddlers	
1	30-Apr	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	10-May	9:00 AM	Special Meeting-Strategic Planning	1355 Peddlers	
1	14-May	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	28-May	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	06-Jun	5:30 PM	Closed Meeting of Council	1355 Peddlers	
1	11-Jun	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	20-Jun	5:00 PM	Special 2024 Budget Meeting of Council	1355 Peddlers	
1	10-Jul	5:00 PM	Special Budget Meeting	1355 Peddlers	
1	25-Jul	6:00 PM	Public Meeting Budget 2024	1355 Peddlers	
1	25-Jul	6:30 PM	Regular Council Meeting	1355 Peddlers	
1	30-Jul	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	27-Aug	5:00 PM	Regular Council Meeting	1355 Peddlers	
1	27-Aug	5:30 PM	Special Closed Meeting	1355 Peddlers	
1	10-Sep	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	24-Sep	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	15-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	29-Oct	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	29-Oct	5:00 PM	Special Meeting of Council	1355 Peddlers	
1	26-Nov	6:00 PM	Regular Council Meeting	1355 Peddlers	
1	10-Dec	6:00 PM	Regular Council Meeting	1355 Peddlers	
			CALVIN INTERNAL COMMITTEES AS APPOINTED		
1	03-Oct	10:30 AM	CEMC Management Committee Meeting	1355 Peddlers	
1	01-Feb	1:00 PM	Emergency Management Webinar	Virtual	
1	21-May	5:00 PM	Special Committee- Public Works Hiring	1355 Peddlers	

The Municipality of Calvin

Payroll summary Moreton

From 01 Jan, 2024 to 31 Dec, 2024

Item	Total		
Base Remuneration Adjusted with CPI			\$14,523.00
Total Council meetings over 26	3		
X\$165 per meeting			\$495.00
Total Internal Committees as Appointed	8		
X\$165 per meeting			\$1,320.00
Total Outside Committees as Appointed by Resolution Not compensated by others	8		
x\$165 per meeting			\$1,320.00
CPI 2023 Adjustment		\$	861.00
Less Gross paid to date			-\$ 13,199.94
Total Owed to Council Member			\$5,319.06

1	23-May	8:30 AM	Special Committee- Public Works Hiring	1355 Peddlers		
1	11-Jul	12:30 PM	Special Committee- Public Works Hiring	1355 Peddlers		
1	20-Feb	1:00 PM	Consultant Workplace Assessment Interview	1355 Peddlers		
1	26-Feb	10:00 AM	Consultant Workplace Assessment Interview	Electronic		
1	23-Apr	1:00 PM	Handing Out Blue Boxes to Residents	Landfill		
1	27-Apr	10:00 AM	Handing Out Blue Boxes to Residents	Landfill		
OUTSIDE APPOINTED BY RESOLUTION						
1	08-Jan	4:00 PM	NBMCA Board Meeting	Virtual		
1	24-Jan	4:00 PM	NBMCA Board Meeting	NBMCA Office		Y
1	29-Feb	4:00 PM	NBMCA Board Meeting	NBMCA Office		Y
1	27-Mar	6:00 PM	Police Services Board Meeting	1355 Peddlers		
1	28-Mar	4:00 PM	NBMCA Board Meeting	NBMCA Office		Y
1	04-Apr	8:00 PM	NBMCA Board Meeting	Virtual		
1	10-Apr	8:00 PM	NBMCA Board Meeting	Virtual		
1	18-Apr	4:30 PM	NBMCA Board Meeting	NBMCA Office		
1	24-Apr	4:00 PM	NBMCA Board Meeting	NBMCA Office		Y
1	08-May	4:00 PM	NBMCA Board Meeting	NBMCA Office		Y
1	27-May	8:00 PM	NBMCA Board Meeting	Virtual		
1	03-Jun	8:00 PM	NBMCA Board Meeting	Virtual		
1	26-Jun	4:00 PM	NBMCA Board Meeting	NBMCA Office		Y
1	28-Aug	10:00 AM	NBMCA Board Meeting	Virtual		
1	09-Oct	4:00 PM	NBMCA Board Meeting	NBMCA Office		Y
1	11-Dec	4:00 PM	NBMCA Board Meeting	NBMCA Office		Y
1	16-Dec	4:00 PM	NBMCA Board Meeting	NBMCA Office		Y
Sum and total						0

3 Meetings
9 Meetings
8 Meetings

Council meetings over 26
CALVIN INTERNAL COMMITTEES AS APPOINTED
OUTSIDE APPOINTED BY RESOLUTION